**¡Bienvenidos a Español Tres!**

**Course**: Spanish Three

**Instructor**: Mrs. Shaleigh Adams/Señora Adams

**Contact Information:** shaleigh.adams@wchcs.org or (740)636-4221 ext. 4111

**Materials Required**: 1.) Macbooks 2.) Writing utensils

3) One 3-ring binder devoted to Spanish ONLY

4) Five dividers 5) lined paper 6) headphones

OPTIONAL: Spanish/English Dictionary with at least

50,000 entries for at home use only.

**Additional OPTIONAL items include:** Tissues and hand sanitizer for the class and a couple of dry erase markers for your student’s personal classroom use

**Course Description:** Spanish Three is an advanced level class designed for students to develop listening, speaking, reading, and writing Spanish skills. This is accomplished through the instruction of vocabulary, grammar, and common Spanish expressions, as well as an introduction to the diverse cultures of Spanish speaking countries, so that students may gain a better understanding and appreciation for foreign languages.

**Grading Scale**: The grading scale for this course is consistent with the Washington High School grading scale, which can be found on page 9 in the student handbook.

 Summative Assessment Percentage breakdown:

1. Presentational/Interpersonal Speaking Assessments—15%
2. Presentational Writing Assessments—15%
3. Interpretive Reading Assessments—15%
4. Interpretive Listening Assessments—15%
5. Vocabulary/Mini Quizzes/Miscellaneous—15%
6. Summative Unit Tests—25%

\*\*\*First quarter is 40% of first semester’s grade, second quarter is 40% of first semester’s grade and the midterm is 20% of first semester’s grade. Third quarter is 40% of second semester’s grade, fourth quarter is 40% of second semester’s grade, and the final is 20% of second semester’s grade. The final grade is an average of both semesters’ grades.

**Opportunities to Demonstrate Learning and My Retake Policy**: Students will be allowed to retake two summative unit tests per semester. These retakes will be scheduled with the teacher and must be completed during the current semester, before the week of exams. This new policy is in accordance to the guidelines in the Washington Court House City Schools student handbook.

**Late Work:** Students who do not turn in assignments on time may have their grade reduced by up to 20%. A student who turns work in one day late will be assessed a 5% reduction of their grade. On the second day, a second 5% will be reduced, and on the third day, an additional 10% of the grade will be reduced. In addition to a grade reduction, a parent will be notified if an assignment is more than one day late. After three days, if the assignment is still not received, the student will be referred to the office for administrative intervention.

**Academic Integrity Clause:** Academic integrity is an ethical policy that includes avoidance of cheating and plagiarism. While most students understand that copying work from another student is an example of cheating, many students may not know that using online translators on their foreign language class assignments is also a form of cheating. Turning in any work that is not your own is a form of plagiarism. Online dictionaries such as [www.wordreference.com](http://www.wordreference.com) and [www.spanishdict.com](http://www.spanishdict.com) are acceptable online resources. Google Translate and other online translators that translate entire sentences are NOT acceptable online resources. Use of unacceptable resources will result in a “0” and the student will be required to redo the assignment. Be aware that plagiarism at the collegiate level can result in expulsion or termination from most colleges and universities.

**CLASSROOM RULES**—las Reglas de la Clase:

1. Respect teacher and students – Respete a la profesora y los estudiantes
2. Arrive to class on time— Llega a la clase a tiempo
3. Bring materials to class – Traiga las materías a la clase
4. No drinks or food allowed in the classroom except water -  No comas o bebas en la clase salvo el agua
5. No cell phone or electronic device use during class without permission – No uses celulares o otros aparatos electronicos sin permiso.

**Disciplinary Action:**

The following actions are the consequences that will result from misbehavior. These actions are standard procedure for each and every student, regardless of who the student is or regardless of the excuse for the misbehavior. However, some incidents of misbehavior are extreme and therefore, some steps in the disciplinary chain may be omitted and higher disciplinary action may be sought, per decision of the classroom teacher. All discipline is meant to be fair to all students and is in place to ensure a safe and successful learning environment for all students.

**Step One: Warning**—This can be verbal or written.

**Step Two: Conference**—This is a short meeting set with the teacher at the teacher’s convenience. The violating student MUST bring a short statement to the conference stating what the student believes is the reason for the offending behavior and one to three solutions to correct the situation. Failure to comply by not attending the conference or by not completing the statement will expedite the disciplinary process and disciplinary action step three will be employed.

**Step Three: Parental Contact**—Parents will be contacted and will likely be asked to come in for a conference to create a solution process for student success. However, not all parental contact is negative. Parents may also be contacted from time to time to discuss student success, ideas for improvement, etc.

**Step Four: Office Referral—**Students will be sent to the disciplinary office at step four. Consequences are likely to be much stricter at step four as this is a last resort intervention method to alleviate classroom misbehavior. Please be aware that consequences at step four can include but are not limited to: Detention, suspension, and removal from the classroom, as determined by the teacher and administration.

**I reserve the right to make changes to this syllabus at any time. Should changes need to occur, students will be given written notice and the changes will go into effect as of the next school day.**

**PARENT/STUDENT SIGNATURE PAGE**

**Rules and Disciplinary Action Statement:** I hereby attest that I have received the Disciplinary Actions handout and admit that I have full understanding of the consequences of my actions. Any misunderstanding or questions about these rules are my responsibility to address with the teacher BEFORE I have misbehaved in class, as not understanding the consequences is not grounds to avoid disciplinary action.

**\*\*\***This page **MUST** be signed, dated, and returned to Mrs. Adams by or before **Friday, August 26, 2016**. Both the parent and student must sign this form. Please tear this page from the syllabus and return only this page. If this page is not returned by August 26th, consequences for the student may be applied (unless prior arrangements have been made).\*\*\*

***I submit that I have read and understand both pages of this syllabus.***

*Student*: As a student in this classroom, I agree to follow rules and instructions provided by the teacher. I intend to contribute toward the common goal of a safe and healthy environment in which all students will have an equal opportunity to learn. I understand that not following rules and instructions will result in disciplinary action, as outlined in this syllabus.

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**

*Parent:* As the parent of a student in this classroom, I agree to help my student follow the rules and instructions provided by the teacher. I agree to support my student and to help provide a safe and healthy learning environment for my student to learn. I understand that if my student does not follow rules and instructions, disciplinary action will be taken. I understand that I may be contacted by the school if disciplinary action is needed.

**Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**

**Best way to contact (if by phone, please provide #): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Best Time to Contact (Please circle one):** 6 am-7:30 am, M-F

 8:30-9 am, M-F

 3 pm-5 pm, M-F

 5 pm-7 pm, M-F

 7 pm-9 pm, M-F

 Weekends (AM)

 Weekends (PM)

 ANY

 Other: \_\_\_\_\_\_\_\_\_\_\_\_

**THIS FORM MUST BE RETURNED TO SEÑORA ADAMS BY OR BEFORE**

**FRIDAY, AUGUST 26th, 2016.**